

RIVERSIDE SUPERIOR COURT

DEPARTMENT 3 - JUDGE E. MICHAEL KAISER ***PRETRIAL REQUIREMENTS***

Counsel shall comply with the following requirements:

1. Joint Statement of the Case to be read to the jury.
2. Joint Witness List with name, place of residence and occupation.
3. Jury Instructions in three stacks: agreed, disputed, and a clean set of all instructions with no caption, title or brackets suitable for copying and distributing to the jurors. These instructions should only contain text as you wish it delivered by the Court to the Jury.
4. Joint Exhibit List.
5. Exhibits premarked with exhibit tabs obtained from the department clerk or secretary. Exhibits 8 1/2 x 11 shall be placed in four (4) loose-leaf binders (one for the witness, opposing counsel, the court and the court clerk.) Counsel may also show photos, charts and other exhibits on the court's AELMO@visual presenter.
6. All Motions in Limine to be filed and served 10 days before the date of the Trial.
7. Jury fees to be deposited at least 25 days prior to trial or jury is waived. At commencement of trial, counsel is to provide two blank checks to the department clerk, made payable to AClerk of the Court@for payment of the jury fees and court reporter fees.

Court will usually be in session Monday through Thursday from 9:30 a.m. to noon and from 1:30 p.m. to 4:30 p.m.